**Airport Consultative Committee Meeting. The Boardroom; 6 September 2022**

Present 12 Committee Members, 3 Members of the Airport Staff and there were 8 apologies.

1. Following the retirement of the Chair and Deputy Chair the Airport welcomed attendees to the meeting. The Airport explained the recruitment process that had been undertaken to select the new Chair to replace the outgoing Chair. The proposed appointment for the new Chair was agreed and approved by Members at the meeting. The replacement Deputy Chair, selected from the Committee, was also agreed by Members.

The new Chair noted sincere thanks to the outgoing Chair and Deputy for all their hard work over the past years to the committee.

2. The Committee agreed that the minutes of the last meeting. 08.03.22 were an accurate representation. The Airport then updated the Committee on outstanding actions:

2.1 The Airport that its representatives were in active discussions with both Nexus and GoNorthEast to discuss new bus routes. The committee will be updated on any advancements as this is an active area of work.

 2.2 The Airport explained the correct process for passengers to go through for airside assistance and highlighted the importance for passengers to book passenger assistance in well advance of their day of travel. The Chair acknowledged the issues regarding passengers being left on aircraft that have occurred over the summer period and the Airport confirmed no cases of this nature had occurred at Newcastle International.

2.3 The Airport updated Members regarding the concern of local taxi companies’ anti-social behaviour in the surrounding area and explained that the Airport is aware of the hotspots and are in regular dialogue with residents’ groups and taxi companies to keep on top of the situation. Newcastle City Council (NCC) has updated all signage and road markings along Prestwick Terrace and discussions will be held with NCC on more strategic long-term management options that can be put in place to resolve this issue.

**Action:** The Airport will report back to the Committee in the December meeting if any strategic decisions have been made.

2.4 The Airport reminded Members that the Abbotswood Management Plan has been circulated and that representatives will be working with consultants, TilHill, to development Woodland Management Plans for all woodland on Airport owned land.

2.5 The Airport confirmed that an inspection was undertaken to view the protruding iron works on the footpath behind the DoubleTree hotel, but the iron works could not be located.

**Action**: the footpath behind the DoubleTree hotel will continue to be monitored.

3. Chair`s Business: There was no business raised

4. Secretary`s Business; **Action:** the Airport agreed to circulate a proposed date for the site tour and Committee Members to confirm their attendance.

5. Airport Company Report: The Airport advised the Committee that business was continuing to improve and from an operational perspective it had been a successful summer. Passenger numbers for April, May and June were up to 79%, 80% and 86% of pre-pandemic levels.

The Airport confirmed that a comprehensive decarbonisation study and electric vehicle strategy has been undertaken which has identified the cost required to fully decarbonise the Airport.. Advising that advised the business case for the Solar Farm has become more critical and urgent due to the current economic climate.

6. Date of next meeting: **Tuesday 6th December 2022**